

Frequently Asked Questions

Self-Assessment Questionnaire on CSR/Sustainability for Automotive Sector Suppliers

1. Why is there a joint Self-Assessment Questionnaire (SAQ) on CSR/ Sustainability?

Drive Sustainability believes in the benefits of a common approach. Therefore in 2014, its members developed a Self-Assessment Questionnaire (SAQ) on CSR/ Sustainability as part of the industry's long-term aim to improve sustainability performance in the automotive supply chain. The SAQ is based on the Global Automotive Sustainability Guiding Principles and it covers topics in areas such as social sustainability (working conditions and human rights, and health and safety), environmental sustainability, business ethics, supplier management, and responsible sourcing of materials. This solution allows to reduce the burden on suppliers (having to fill in many different questionnaires on sustainability from different buyers). The common SAQ is filled in by suppliers on an external service provider's platform, partly allowing suppliers to share the completed SAQ with several buyers.

2. How is the SAQ made available to suppliers?

Members of Drive Sustainability use different platform providers to make the SAQ available to suppliers. Most of the members (BMW Group, Daimler, Ford, Honda, Scania, Toyota Motor Europe, Volkswagen Group, Volvo Cars and Volvo Group) have chosen to standardise on a common technical platform provided by NQC. Other members (such as Jaguar Land Rover) have chosen to standardize on another technical platform provided by Achilles.

3. How can a supplier receive an invitation to fill in the SAQ?

The members of Drive Sustainability invite individually their suppliers to complete the SAQ. For more information please refer to the websites of the individual members.

4. Does a supplier have to complete a different questionnaire for each OEM?

Whether a supplier has to complete the SAQ several times depends on which OEM invited the supplier to complete the SAQ. Those suppliers who receive an invitation to fill in the SAQ on the NQC Platform can complete it once and voluntarily share their results with BMW Group, Daimler, Ford, Honda, Scania, Toyota Motor Europe, Volkswagen Group, Volvo Cars, and/or Volvo Group. Suppliers who receive an invitation to fill in the SAQ on the Achilles Platform can voluntarily share their results with Jaguar Land Rover.

5. How much time does a supplier have to complete the SAQ?

The deadline for completing the SAQ is provided in your invitation email.

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6. Does the supplier have to pay to fill in the SAQ?

It depends on which platform you have been invited to complete the SAQ. If a supplier has to pay a fee, it is clearly noted in the invitation email. Most of the OEMs do not ask their suppliers to pay for the SAQ.

7. How is the SAQ evaluated?

Each question is included in one of the SAQ performance indicators that are distributed between the three priority groups. The total score is calculated as a weighted average of the scores per each group, so that a score for a high-priority group is accounted with a higher weight than a score for a low-priority group.

However, each OEM maintains its right to apply their internal requirements.

For more information on the scoring methodology, please see [Communication to Suppliers on the launch of SAQ 4.0](#).

8. When is the SAQ revised?

The SAQ is revised by the group every 2 years. Suppliers are informed in advance when a new release is about to be published.

9. How can suppliers or any automotive company use the SAQ to assess own suppliers?

The SAQ is publicly available, but copyright protected and licensed under the Creative Commons AttributionNonCommercial-NoDerivatives 4.0 International (CC BY-NC-ND 4.0):

- Attribution: You must give appropriate credit, provide a link to the license, and indicate changes were made. They may do so in any reasonable manner, but not in any way that suggests the licensor endorses you or your use.
- NonCommercial: You may not use the material for commercial purposes.
- NoDerivatives: If you remix, transform, or build upon the material, you may not distribute the modified material. If you are interested in using the SAQ, please get in touch with us (info@drivesustainability.org)

10. What is the link between Drive Sustainability and CSR Europe?

CSR Europe is the leading European business network for Corporate Social Responsibility. The organization is based in Brussels and is the facilitator of Drive Sustainability.

If you could not find an answer to your question, please contact your relevant buyer or [Drive Sustainability](#).

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