

## SAQ FORMATS

Drive Sustainability members encourage their business partners to conduct compliance assessments of their own supplier base in order to cascade sustainability principles along the whole supply chain.

To conduct such assessment using the common criteria, Drive Sustainability has developed the Sustainability Assessment Questionnaire (SAQ) for the automotive suppliers on CSR/Sustainability that is designed to be used not only by the OEM partners, but by any automotive tier-1 supplier that are willing to assess their own supply chain.

There are two ways how the SAQ is made available for use to the automotive suppliers: digital (through an interactive platform) and physical (through xls/pdf files downloadable via Drive Sustainability website). Please note that all the OEM partners of Drive Sustainability collect the SAQs from their suppliers digitally.

### DIGITAL SAQ

#### Where can I find it?

The digital SAQ is made available to the automotive suppliers via Supplier Assurance platform, ([supplierassurance.com/saq](http://supplierassurance.com/saq)), delivered by NQC. NQC has been the chosen provider of Drive Sustainability partners for the delivery of a digital SAQ for the last 6 years.

#### How can I use it?

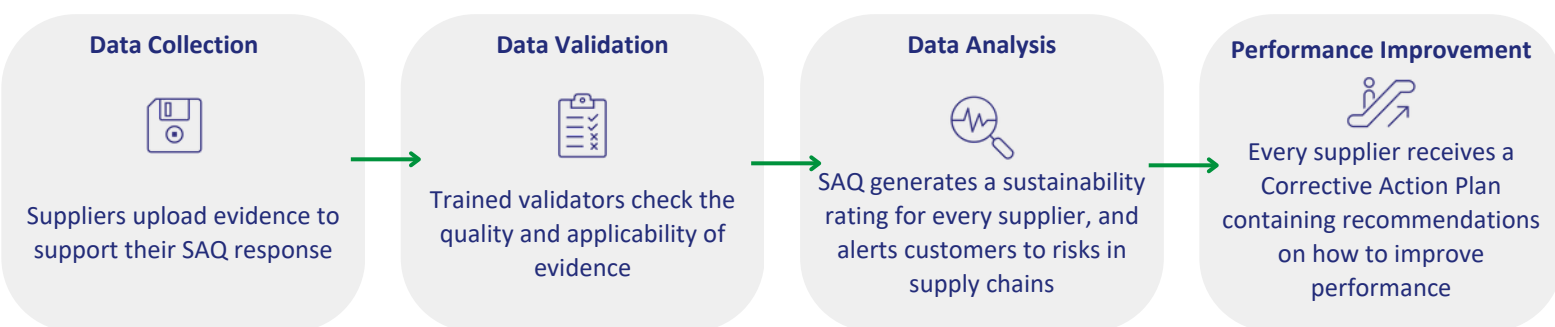
The platform digitises the end to end process, collecting and validating supplier sustainability evidence as part of the process. A range of languages are supported both within the Platform and through global multi-lingual Support Centre.

For more information about using the SAQ within your own supply chain, please contact NQC at [sales@nqc.com](mailto:sales@nqc.com).

#### Benefits of Using the Platform

- *Structured Engagement* – the Platform enables you to invite thousands of suppliers to complete the SAQ even if you have limited resources to manage a programme.
- *Improved Response Rates* – the Platform already has over 107.000 completed SAQs and it is easy for a supplier to share their data so you can access existing SAQs quickly.
- *Comprehensive Analysis* – the Platform allows you to review an individual supplier's scores and create bespoke queries and analysis relating to groups/categories of suppliers.
- *Performance Monitoring* – the Platform and the SAQ allows you to baseline the performance of your supply base and then measure/track the improvement over time.
- *Innovative Commercial Model* – NQC offer a unique shared cost model for buying organisations that use the Supplier Assurance Platform.

### PROCESS STEPS



### PHYSICAL SAQ

#### Where can I find it?

SAQ in [pdf](#) and [xls](#) format can be found on Drive Sustainability website. SAQ in xls is available in English, while SAQ in pdf is provided in 13 languages.

#### How can I use it?

You can download the physical copy of the document from the website and distribute it to your key suppliers to fill out. Make sure to ask your suppliers for supporting documents to be able to validate and verify their answers.

#### Benefits of Using Physical SAQ

- *Ready to use* – the tool is easily downloadable from Drive Sustainability website in different formats and can be used by companies to get acquainted with Drive Sustainability criteria for responsible business conduct and to measure sustainability performance of few key suppliers.
- *Free of charge* – the SAQ is publicly available, but copyright protected and licensed under the Creative Commons AttributionNonCommercial-NoDerivatives 4.0 International (for more details see [FAQ](#)).